

**COMPLAINT FORM**

**A. INFORMATION OF COMPLAINANT**

Name :  
I/C :  
No. Address :  
Occupation :  
Tel. Contact : Email :

**B. INFORMATION ON ADVOCATE COMPLAINED OF:**

Name of Advocate :  
Name of Law Firm :  
Address of Law Firm :

**C. INFORMATION OF THE COMPLAINT:**

*(see Explanatory Notes overleaf)*

Professional misconduct alleged:

Brief description of misconduct and complaint:  
*(If space is insufficient, please attach additional page(s))*

Supporting documents annexed:

IS THE ADVOCATE COMPLAINED OF ACTING FOR YOU? YES / NO

**D. AUTHORISATION TO RELEASE DOCUMENTS**

**I/We hereby authorize the Inquiry Committee to release or extend copies of my/our documents to the advocate complained of including his advocate and any party deemed relevant by the Inquiry Committee.**

**E. EXISTENCE OF LEGAL PROCEEDINGS**

Is the complaint/ misconduct alleged or any matters therein the subject of any judicial proceedings in Malaysia? YES / NO

If YES, please give a brief statement of the nature of the proceedings and case reference no., if any.

.....  
Complainant's Signature

.....  
Date

**Explanatory Notes** (to this COMPLAINT FORM):

- 1) The WORK of the Inquiry Committee is to investigate and inquire into any *bona fide* complaint made by any person touching on the misconduct of any advocate in his professional capacity. The Inquiry Committee does not have any disciplinary powers.
- 2) A formal hearing of your complaint will be fixed if the Inquiry Committee is satisfied that your complaint is not frivolous or vexatious. Your attendance and the attendance of your witness(es) will be required at such a hearing. You will have to establish your complaint against the advocate. You may engage an advocate to assist you at the hearing at your own expense,
- 3) Professional misconduct is essentially a breach of the Advocates Ordinance (Cap.110) and any of these Rules: Advocates (Remuneration) Rules 1988, Advocates (Accounts) Rules 1988 and Advocates (Practice and Etiquette) Rules 1988 to which advocates are subjected. The more serious breaches are listed in Section 12 of the Advocates Ordinance (Cap.110) and some of the notable ones are listed below:
  - a. if he/she is guilty of fraudulent or improper misconduct in the discharge of his professional duty or knowingly misleads or allows the court to be misled;
  - b. if he/she practices as an advocate without being in possession of a valid certificate to practice,
  - c. if he/she has been convicted of a criminal offence implying a defect of character which unfits him for his profession;
  - d. if he/she has taken instructions in any case other than from the person employing him or from persons authorised by the person employing him to give such instructions.
  - e. if he/she employs the use of touts to procure legal business or agrees to pay commission, or divide or share the costs received or the profits of his business with any unqualified person other than his recognised agent or agents practicing in Malaysia or elsewhere.
- 4) **As required under Rule 3 of the Advocates (Inquiry Committee) Rules 2014, any complaint against an advocate shall be lodged with the Secretary of the Inquiry Committee accompanied by a Statutory Declaration.**